**FINAL DELIVERY OF DOCUMENTS – H2020 FINAL PRESENTATION**

Dear students, in this file I’ll give you some information and suggestions for the final presentation of your teamwork:

**FINAL PRESENTATION**

* Each presentation is scheduled to be performed in 3+12’, with some additional 10 minutes for eventual questions from the review panel.
* You’ll start with a three minutes “elevator pitch” (“*an elevator pitch is a conversation, or an ice breaker, that will (hopefully) lead into a deeper dialogue about the functionality, and specialty, of what you and your company can offer. In practice you typically have just 60 seconds to leave an exciting, impactful and meaningful impression with whomever you come in contact with. So make them count*”).
* You’ll then start your twelve to fifteen minutes “standard presentation”:
* Topics for your presentations:
  + Develop your idea and the state of the art of your concept.
  + Show your top level WP’s rationale.
  + Show your consortium and WP leading actors.
  + Show your staged Gantt diagram, indicating your main milestones.
  + Show your main deliverables and expected delivery dates.
  + Show your cost development curve, pointing out your financing needs.
  + Show your main subcontracting activities.
  + Show your approach to the quality development plan (in special your quality improvement approach).
  + Show your risk management plan (mainly your probability & impact matrix before and after risks being assessed).
  + Show your communication management plan (summarized communication matrix).
* Please focus just in the relevant elements and be synthetic.

Terrassa, 18th May 2018